

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: November 5, 2019	Meeting Location: Spring Lake Student Center
Starting Time: 6:30pm	Ending Time: 7:30 pm

Participants: Elected SSC Council Members. All staff, parents, and members of the public are invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Call to order: 6:31
2. Roll Call (1 minute)	None	Secretary	See the sign in sheet.
3. Additions/Changes to Agenda (1 minute)		Chair	None
4. Reading and Approval of Minutes (10 minutes)		Secretary	Russ moves to approve the October minutes, Kristin seconds, motion carries
5. Reports of Officers/Committees (10 minutes) a. LCAP Collaborative b. Safety Committee		Chair	Kristin shares information: Technology department to be transformed into a resource room for families. CTE coordinator shared the list of current CTE pathways for students including courses and location (high schools). They also completed the LCAP priorities activity in small groups and those results were tallied in a spreadsheet. Discussion of professional development needs and placement of ideas that are put into the "other" category. "Other" category items get lumped together and watered down in each items

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			<p>importance. She suggests that you place things carefully.</p> <p>Jenn shared that there were only 10 people at the PHS Town Hall. There's another in January, please go.</p> <p>Community member had a good experience at the Town Hall and suggests more attend.</p> <p>Robyn did the LCAP activities with the principals, and suggests that we think about the future in addition to the things we value that are happening now- like social emotional/ RTI.</p> <p>The LCAP activity is also going to WEA to complete it.</p> <p>Eric is concerned that the categories didn't match up between group members but the philosophies and focus of concerns did.</p> <p>Safety Committee report from Robyn: She needs a couple teachers or classified staff to join it. They'll look at Safety factors like parking- there's still double parking happening. Newsletters will reinforce the need to not park in drop-off lanes. Monkey bars have been lowered. Steps to get on the bars have been raised- this play structure is only for the upper grades.</p>
<p>6. Public Comment (5 minutes)</p>	<p>*Not Applicable</p>	<p>Chair</p>	<p>Ms. Smith attended the school climate committee- they had a</p>

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			<p>good presentation on vaping. K and 1st kids brought vapes to campus. Middle schoolers were expelled for bringing and selling vapes. City council voting now to potentially ban flavored vape juices in the city. The committee has more meetings coming. Questions about how do we present and share this information with our elementary students.</p>
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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<p>7. Unfinished Business (30 minutes)</p> <p>a. Reviewing LCAP goals and results from 2018-2019</p>		<p>Principal</p>	<p>Last year's SPSA concerned itself with setting up a brand new school.</p> <p>This year's will have input from all stakeholders. There wasn't much data to review in last year's SPSA because it was new. This year we can review 3rd grade data, because they took the state test last year.</p> <p>Dashboard won't be available to us for three years while the state collects 3 years worth of data.</p> <p>Discussion of Fountas and Pinnell data and growth goal. Next month we will be able to review data and rewrite this goal.</p> <p>Discussion of SBAC scores. Math is very low whole district. Our school is the second highest scoring in the district in both math and ELA. Scores match up with class performance for the most part. Is there a STEAM</p>
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			related activity that would target the specific math claim that students are struggling with? Suggestion, since we didn't make it through our Goal #1, please pre-read goal number 2 and the rest of the SPSA for the next meeting. Goal to chunk this section out for future meetings. How can we structure math interventions around STEAM and include these methods in our site plan.
8. New Business (10 minutes) a. Budget update		Chair & Principal	Move to next meeting.
9. Adjournment (1 min.)		Chair	Jen moves to adjourn, Eric second's, motion passed.

Prepared By: _____ (signature) _____
(type name)

Date: _____



Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate